

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

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**CSBG Advisory Committee (CAC) Meeting****July 27, 2006**

**Pruneyard Plaza Hotel
1995 S. Bascom Avenue
Campbell, CA 95008**

Agenda**1pm – 4pm****Roll Call:**

California Human Development Corporation
Community Action Agency of San Mateo, Inc.
Spectrum Community Services, Inc.
Madera County Community Action Agency
Central Coast Energy Services, Inc.
San Joaquin County Department of Aging, Children's and Community Services
Community Action Partnership of Orange County
Community Services and Employment Training, Inc.
Redwood Community Action Agency
Fresno County Economic Opportunities Commission
Contra Costa County Community Services Department
Colusa-Glen-Trinity Community Action Agency
Amador-Tuolumne Community Action Agency
Center for Employment Training
Yolo County Department of Employment and Social Services
Central Valley Opportunity Center, Inc.
Community Action Partnership of Sonoma County
Community Action Partnership of San Bernardino County
Cal-Nevada Community Action Partnership
Department of Community Action, County of Riverside
Community Action Board of Santa Cruz County, Inc.
Merced County Community Action Agency
Associated Community Action Program

Director's Report:

Meeting was called to order by the new Director, Lloyd Throne, 1pm

Mr. Throne expressed his appreciation for the opportunity to work at CSD as the new Director. He shared that one of his first actions as the new Director was to reserve \$1 million in discretionary funding to be used to competitively to award contracts meeting targeted initiatives. The priority initiatives would be decided by the CSBG network agencies in response to a survey that was sent out on July 15th. He asked that each agency submit their ideas for the priority initiatives. Lloyd also spoke about the need for CSD field personnel to visit the local agencies to experience a first hand look at their operations. Lloyd discussed the value of have CSD staff participate in local activities and to better understand the impact of CSBG funds. A sign-up sheet to schedule these visits was passed around. Eleven agencies signed up. The Director mentioned that CSD should send an invite to the first lady, Maria Shriver to attend the Cal-Neva conference. Judy Burns will address this invite. The Disaster Preparedness subject was discussed and disaster survey forms were being sent to the agencies to find out their needs and what assistance they provide in an emergency situation. The GAO report was mentioned and Lloyd said that OCS wants more data from the State, especially on the risk-based agencies.

Associations Report:

Tim Reese from Cal-Neva spoke about capacity building and asset building with the network. Bill Parker from Bay Area Poverty Resource Council discussed training and OMB circulars. Mike Micciche from California Human Development Corporation discussed disaster response and clean-up.

SB 1376:

Tom Tenorio spoke on SB 1376. He complimented Renee' Webster-Hawkins from CSD for her work on the Senate Bill. He said the clean-up language is "stone cold" and will be re-introduced next year. This is due to the politics in Sacramento during an election year.

Discretionary Process:

Jeannette Nelson from CSD spoke about the effort to streamline the Discretionary Process and provided everyone with handouts with the details of the new process and forms. She also detailed the difference between the regular discretionary process or what is referred to as the "special needs" and the initiatives that Mr. Throne mentioned in his opening remarks.

PART/GAO Report:

Amber Twitchell from CSD gave an update on the GAO report (Governmental Accountability Report). She said that the report strengthened CSBG's purpose and program. A timeline was provided to assist the participants in understanding the different components of the report. Amber provided information on the content of the report and what it means for the CSBG program. She listed the specific findings of the report and explained briefly that CSD is attempting to be proactive in meeting the requirements set forth. Handouts were provided.

Effectiveness Competencies Report:

Wendy Wohl from CSD discussed CSD's goal in developing the Assessment Tool. She mentioned it is our goal to create a tool that assesses the effectiveness of providers and improves our ability to talk about strengths and challenges of the network. Wendy mentioned that the Tool would not be possible without the work and experience of the Blue Ribbon Task Force members. Handouts were available.

Blue Ribbon Task Force:

Mike Micciche from the California Human Development Corp. gave a report on the Blue Ribbon Task Force. He said the task force was making great progress and working well as a team. He discussed the importance of all players working collaboratively in the development and use of the document. He discussed the importance of the documents and stated that it will provide a variety of advantages. Mike stated that the tool can be used for marketing purposes, to strengthen your community relationships and as a public relations document. Mike also said that the group is considering a variety of issues in the development of the tool. While the group recognizes that compliance issues are an important focal point of the entire process, this particular task force will only be examining effectiveness issues. This group will not be dealing with compliance issues. Mike stated that the Task Force is comprised of a wide variety of individuals representing every sector of the Network. He said that the process has been both interesting and productive. Other members of the Task Force also expressed their support for the process and reinforced the important uses for the document.

Effective Website Presentation:

Judy Burns from CSD discussed the importance of an effective and user friendly website. She shared some information and contact numbers to help with improving current websites. Judy offered her talents as well to anyone who needed assistance in this area.

Meeting was adjourned @ 3:30pm